

Staff Children & Grandchildren Holiday Party



BY: *Eisenhower Middle School*

❖ This is an event that our school hosts every year to show appreciation for our staff and their families during the holiday season!



Why do we do this party?

- ❖ This event has become a tradition at Eisenhower Middle School
- ❖ The staff children look forward to working with the middle school kids
- ❖ They also look forward to Santa, the games and activities.

Steps to planning the Party: *Planning begins at least 4-5 weeks before the party!

1. Pick a theme.
 - We used a penguin theme this year.
2. Research where to buy decorations for the theme.
3. Purchase decorations and begin to come up with additional activities.
4. Make crafts and activities.
5. Have student council members sign up for their position during the party (committees, what station they will run, snacks they will bring).
6. Write directions and activity title cards. Then laminate the cards so they are durable.

How is this event also a fundraiser?

- ❖ Have staff members bring one toy per child to donate for Toy for Tots as admission to the party
- ❖ **NOTE:** This is a new idea we will be implementing next year!



**WE PUT THE
FUN
IN FUNDRAISING**